Indiana University – PhD in Economics -- *International Applicant Checklist*

**Application Deadlines for Fall 2018 Applicants**

International Applicant Materials are due by 11:59 pm on Friday, December 1, 2017

Please note: The application process is self-managed by the applicant. Due to the volume of mail, the department cannot verify the receipt of application materials. Applicants should send all materials by certified mail or by a traceable method for that purpose. Applicants are notified of the Admissions Committee’s decision no later than April 15, 2018. More information on applying here: [https://ois.iu.edu/admissions/apply/graduate/index.html](https://ois.iu.edu/admissions/apply/graduate/index.html)

**Application Steps**

- Complete the Online Application (required) including the following information:
  - Statement of Purpose (required)
  - Current Résumé (optional)
  - Departmental Questionnaire (required)
  - Contact information for three recommenders (required):
    - Name:
    - Work Address:
    - Phone number:
    - Email address:
    - Name:
    - Work Address:
    - Phone number:
    - Email address:
    - Name:
    - Work Address:
    - Phone number:
    - Email address:

  Recommended: Your online application to IU should be submitted at least 2 weeks before the actual deadline in order for your recommenders to have the opportunity to respond to their notifications by the appropriate deadline.

- Pay the Application Fees (required)
  - Date paid: __________________

**In addition to the Online Application please submit the following:**

- Submit the Supplemental Economics Application, the Mathematics and Economics course background
  - [https://economics.indiana.edu/home/graduate-program/graduate-application-process/graduate-application-form/](https://economics.indiana.edu/home/graduate-program/graduate-application-process/graduate-application-form/)
  - Date sent: __________________

- Send Your Official Transcripts (required)
  - Date sent: __________________
  - Please Note: All international applicants must have their transcripts mailed to the following address, even if they have attended an institution in the United States. OIA will not accept electronic transcripts for review.
  - Mail official international transcripts and graduation certificates (with English translation) to:
    - The Office of International Admissions
    - Poplars 221
    - 400 E. Seventh Street
    - Bloomington, IN 47405
    - USA

- Submit Your GRE Results (required)
  - Date sent: __________________
  - Please have ETS send official GRE score results electronically to Indiana University, Institution Code 1324. The Department of Economics Code is 1801. Please note that we do not accept GMAT scores.

- Submit Your TOEFL Results (required – WILL NOT BE WAIVED)
  - IMPORTANT INFORMATION REGARDING THE TOEFL TEST:
    - It is required that every International Applicant whose native language (mother tongue) is not English submit a current (within 2 years of application date) TOEFL score – it does not matter where you have obtained your Bachelor’s Degree -- we do not waive this requirement. If you do not have a TOEFL score from the last two years, please arrange to take the TOEFL prior to December 1, 2017 to ensure our committee has the scores in time.
    - A TOEFL score taken within 2 years of your application date is required (TOEFL tests taken after August 20, 2016 are preferred when being considered for financial aid). IU Bloomington’s TOEFL Code is 1324, the Department of Economics Code is 84. Please have your official scores electronically sent by ETS directly to Indiana University.
  - Date sent: __________________

Questions? Contact the Graduate Services Coordinator at (812) 855-8453 or email at econgrad@indiana.edu